



TENT PERMIT APPLICATION

City of Greenwood Village
Community Development Department
6060 S. Quebec Street
Greenwood Village, CO 80111
(303) 486-5783
comdev@greenwoodvillage.com

APPLICANT NAME _____ **DATE** _____
BUSINESS NAME _____ **PHONE** _____
BUSINESS ADDRESS _____ **STATE** ____ **ZIP** _____
LOCATION OR ADDRESS OF TENT _____
ON-SITE CONTACT DURING EVENT _____ **PHONE** _____
EMAIL ADDRESS _____

Describe the Type of Event _____

Event Dates _____ Hours of Operation _____ Estimate Attendance _____

Number of Parking Spaces Being Displaced _____

If applicable, provide a traffic plan for ensuring that adequate parking will be available for all attendees and other patrons.

Will alcohol be served at this event? Yes ____ No ____

If Yes, the permit holder must comply with the rules and regulations of the Greenwood Village Local Liquor Licensing Authority. Please contact Information Management Services at (303) 486-5755 to determine what additional permits may be required.

The following items are required to be attached to this application:

1. Proof of South Metro Fire Rescue Authority Tent Permit Application submittal
2. Traffic Control Plan, if applicable
3. Site Plan, including the following:
 - a. Lot Lines;
 - b. Proposed location of the tent;
 - c. Setbacks of the tent from the lot lines;
 - d. Proposed traffic and pedestrian circulation to and around the tent.

The applicant understands and agrees to the following:

(Initial)

_____ Tents shall be erected for no more than 3 consecutive days on no more than 4 occasions per year. One additional day will be allowed for erecting the tent and one additional day for dismantling the tent.

_____ Tents shall be of a high quality appearance, and shall be clean and free from defects.

_____ Tents shall comply with the maximum allowed height of the zone district or Planned Unit Development in which the tent is located.

_____ Tents shall be in compliance with all applicable Fire Codes and be approved by South Metro Fire Rescue Authority.

_____ Tents shall be secured at night.

_____ Tents shall be placed so as not to impede or diminish on-site traffic circulation.

A Certificate of Occupancy will be required. Prior to issuances of a Certificate of Occupancy, all temporary electrical wiring used in the tent must be inspected and approved by the Greenwood Village Electrical Inspector.

I declare, under penalty of perjury, that the statements made herein are made in good faith pursuant to Greenwood Village laws and regulations and to the best of my knowledge and belief, are true, correct, and complete

SIGNATURE _____ **DATE** _____

CITY USE ONLY

Application Reviewed By:

Date:

Display Dates: