

CITY OF GREENWOOD VILLAGE
6060 SOUTH QUEBEC STREET
GREENWOOD VILLAGE, COLORADO 80111-4591
City Hall 303-773-0252 Tax Section 303-486-8299
FAX 303-486-5757
www.greenwoodvillage.com

License Applied For: _____ License Fee
Occupational Privilege Tax **\$10.00**
Sales Tax/Use Tax **\$10.00**

Total Fees Enclosed: \$ _____

Trade Name of Business: _____

Location Address: _____ () NONE
Street _____ Suite Number _____ Check if no suite #

City _____ State _____ Zip Code _____ Phone Number _____

Mailing Address: _____ () NONE
(If different from location address) Street _____ Suite Number _____ Check if no suite #

City _____ State _____ Zip Code _____ Phone Number _____

Starting Date of Business in Greenwood Village: _____

Nature of Business: _____
Type of Product or Services Sold - Food Establishments Must Provide a Copy of Their Tri-County Health License

Number of Employees in Greenwood Village: _____ Estimated Annual Sales in Greenwood Village: _____

Names and Titles of Corporate Officers: _____
Attach Supplementary List if Needed

Contact Person: _____ () _____
Phone Number

Do You Own a Vending Machine Located Within Greenwood Village? ____ Yes ____ No

Printed Name of Signer Signature Title Date

The City of Greenwood Village Occupational Privilege Tax consists of two portions, the employee portion and the employer portion. Both portions are \$2.00 per month (\$4.00 combined) and both apply when an employee earns \$250.00 or more in a calendar month. The employer is responsible for reporting and remitting both portions of the tax. Owners, partners and officers who are not paid a salary or commission are subject to only the employer portion of the tax.

The City of Greenwood Village Sales Tax rate is 3.0%. The tax is to be charged on the sale, lease or rental of tangible personal property that is sold, leased, rented or delivered into the City of Greenwood Village.

The City of Greenwood Village Use Tax rate is 3.0%. The tax is due on the purchase of tangible personal property that is used, stored, distributed or consumed within the City limits. Greenwood Village Use Tax is not due when Greenwood Village Sales Tax or a lawfully imposed Sales Tax of another city has been paid at a rate equal to or greater than 3.0%.

**SALES/USE TAX
RETURNS TO BE FILED**

____ MONTHLY
____ QUARTERLY (Available if Monthly Taxable Sales Less Than \$2,000)

WHERE TO FILE:
City of Greenwood Village
6060 South Quebec Street
Greenwood Village, Colorado 80111-4591

**OCCUPATIONAL PRIVILEGE TAX
RETURNS TO BE FILED**

____ MONTHLY
____ QUARTERLY (Available if 10 or Less Employees)
____ ANNUAL (Available if 2 or Less Employees)

FOR INTERNAL USE
OPT: _____
STL: _____
LODGERS: _____
SIC: _____
GEO: _____
Date Entered: _____